

Kanuga Conferences Inc. Terms and Conditions

Cancellation policies: Your credit card will be charged the full amount at the time of this reservation. Cancellations made at least 48 hours prior to the arrival 4 p.m. check-in date/time will receive a full refund. Any cancellation made within 48 hours of the arrival 4 p.m. check-in date/time will result in the forfeiture of the full amount paid.

Check-in / Check-out: Check-in is 4:00 p.m. (EST) on your arrival day and check-out is by 10:00 a.m. (EST) on your departure day. A late departure fee (\$100 per room) for late departures. Any guest failing to check-in as scheduled is deemed a “no show,” resulting in the full amount of the stay’s being forfeited and any subsequent nights’ being cancelled and made available for sale to others.

Miscellaneous: (1) Unless otherwise informed, Kanuga will consider your registration as permission to use your photograph/voice for its promotion, website and news media coverage. (2) Please do not use skateboards, roller blades or bicycles on the tennis courts, in the gym or anywhere near the Inn including the parking lot. (3) Illegal drugs, fireworks, firearms, sling shots or weapons of any kind are not to be used at Kanuga.

Pets: Kanuga is a pet-free property. Service animals are permitted.

Safety Deposit Boxes: Safety Deposit Boxes are available at the Front Desk. Please do not leave money and valuables in unattended accommodations. While Kanuga makes every effort to ensure the security of rooms, guests are encouraged to use the boxes since Kanuga cannot be responsible for the loss of valuable items.

Smoking: Smoking is prohibited in all buildings. The Kanuga Lake Inn and Lodge, including balconies and porches, are smoke-free facilities. Please dispose of your cigarette butts properly. Cleaning fee \$250 for smoking.

Alcohol: Intelligent, mature use of alcohol by those of legal age (21 or over) at Kanuga is acceptable. There are, however, specific policies and regulations governing its use. General Kanuga Alcohol Policies: (1) Kanuga and all persons coming onto the campus will follow all state and local regulations and Kanuga policies, which are designed for the safety and general welfare of our community. (2) Illegal or improper use of alcohol will not be tolerated, including public intoxication. (3) Consumption of alcohol is restricted to approved areas and where it is served (i.e., a guest residence or an approved event location) and may not be carried from place to place or consumed outside of the designated area. (4) Alcohol is not permitted in the Dining Rooms except under special circumstances and with prior approval. (5) Anyone seeking to serve alcohol at an event must have prior arrangements through the group’s Guest Services Coordinator. (6) Events at which alcoholic beverages are served will be closed to all persons not specifically invited, and non-alcoholic beverages and food must also be provided. (7) All

events must respect Kanuga's 11:00 p.m. quiet hour. (8) Kanuga requires the use of our trained bartenders to dispense alcoholic beverages and set limitations on time of service in all group events. (9) Authority to make other decisions regarding proper use of alcohol lies with the President of Kanuga or his designate, the Chief Operating Officer.