



Please return to:
 P.O. Box 250
 Hendersonville, NC 28793
 Fax: 828-696-3589

REFERENCE FORM

_____ is seeking a position on the summer staff of Kanuga Conferences, an Episcopal retreat center in the Blue Ridge Mountains of Western North Carolina.

Men and women of sincere purpose and above average intellectual ability are desired for this program. It is necessary that the applicant be emotionally stable, physically able, and sensitive to serving the needs of others. The applicant is expected to be a positive role model and representative of Kanuga and its programs.

Please rate the applicant objectively, indicating your opinion with an X.

	SUPERIOR	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE
Integrity				
Intellectual Attainment				
Emotional Stability				
Cooperative Attitude				
Appearance				
Work Performance				
Attendance/Punctuality				

How long have you known the applicant? _____

What is your relationship to the applicant? _____

What are the strengths of the applicant? _____

What are the weaknesses of the applicant? _____

Do you recommend we accept this applicant for employment? Yes No

Other Comments? Please use the back of this sheet for any additional information you think might be helpful in making our decision. You may also contact Kanuga at 828-692-9136 with any questions or concerns.

Signature: _____ Date: _____

Printed name: _____

Address: _____

Daytime Phone: _____ Home/Cell Phone: _____

Best time to reach you: _____